



VETERANS

RISK ASSESSMENT PLAN



Project Number: 101129468

VETERANS as a Result of Educational Program
through Educational Innovative Hubs (EduHubs)



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INTRODUCTION

The coordinator's primary role entails evaluating and controlling risks, both in terms of assessment and management. Their key responsibilities involve ensuring smooth and transparent collaboration among all stakeholders, as well as achieving project goals effectively. They are accountable for overseeing the project's financial budget and timeline, addressing any financial concerns, and providing reports. Additionally, they assess and monitor project progress, ensuring timely accomplishment of objectives.

The risk management strategy will underline:

1. Early identification of risks;
2. Measure the potential consequences of such risks for the project;
3. Ensure timely implementation of measures to mitigate such risks;
4. Develop an appropriate methodology to address such risks.

To avoid further disputes, the members of the project consortium will revise and mutually confirm the administrative, financial, and operational tasks. The Partnership Agreement will specify procedures and contain their signatures. In the event of disagreements, the project coordinator will seek assistance from the National Agency as needed.

VETERANS - PROJECT SCOPE

The project is developed based on the actual needs of the target groups VET providers and stakeholders active in the green energy sector in Western Balkan (WB) countries and will help organisations improve their daily work. VETERANS aims at building the capacity of the beneficiary organisations, individuals representing the target groups, supports the development of the necessary skills and facilitates the exchange of transnational good practice by fostering cooperation between European and WB partners on the issues of VETs in the green energy sector.

This approach is relevant in frames of the development strategies and other daily activities, undertakings and projects of the VET centres and green energy sector stakeholders. Apart from this, the project will make the VET courses more labour-market oriented and relevant as it improves the level of competences, skills and employability potential of VET course students by developing new and innovative VET education programmes.

Notably, the needs of the underrepresented groups and persons coming from disadvantaged socio-economic backgrounds are considered in the project design and will result in a change for them. VETERANS raises the awareness of the target group on the need of updated VET for preparing students for success in green energy sector and disseminates information on the outcomes and outputs created via comprehensive communication and dissemination campaign.

The target groups of the project are: VET institutions, Teachers, curriculum designers in the VET centres, Employers and Employers' organisations, University students, VET students, young professionals, Companies from green energy sector. Climate change and environmental degradation are an existential threat to Europe and the world.

MOTIVATION: VETERANS recognizes one of the most crucial issues nowadays that affects not only the everyday quality of living but also the future perspectives of life upon our planet, earth. Climate change influences all the nations, the weather patterns and extreme phenomena that take place in such an extreme way making human seem trivial beyond them.

Contrary to that fact, actions are supervening under the aim of Green Deal and Paris Agreement; among others, able to set the prosperity needed to overcome not only the drawbacks of climate change but also to assist individuals understand that even the single, tiny action is able of transforming to a huge step towards environmental emissions if gathered with each individual's actions around the world. The aforementioned facts along with the opportunity given by the call inspired VETERANS team to come up with a crucial concept that made the team feel responsible of working for the idea to become action overing outcomes that can benefit both the individuals but also the whole planet.

AMBITION: VETERANS is an innovative and emission minimization-based project that strives for European Union (EU) targets achievement as it is aligned with individuals' education of upper secondary education, for environmental emissions, humans' development and it promotes the emission minimization through the impact of real-life personal behaviours and education of entrepreneur learners.

The main ambition of the current project is to go beyond the state-of-the-art and offer added value by altering the current way of energy consumption in individuals (including young students and entrepreneur learners) by combining the European Reports about emissions and environmental pollution and the variable parameters that seem to be the milestone of emission maximization in numerous European countries. In this line of approach, entrepreneur learners will be equipped with the needed skills so as to use the green skills in their future entrepreneurial career.



RISK TERMINOLOGY

Risk

An uncertain future event or condition that, if it occurs, has a positive or negative effect on a project objective. Thus, a risk is not an event or occurrence which has already befallen a project. It is an event that might happen.

Risk assessment

Assessment of the probability and impact of risks with the defined scale.

Risk assessment plan

Describes how risk assessment is structured and carried out in the project.

Risk identification

Recognition of potential risks with the involvement of the project partnership.

Risk impact

The damage if the risk occurs.

Risk likelihood

The probability that a risk or opportunity occurs.

Risk management

Systematic process that describes how project risks are identified, analyzed and how to respond to risks.

Risk mitigation measures

Definition of actions to lower the exposure to risk, or moderates the adverse effects of risk in the project.



RISK IDENTIFICATION

The following list of risk is defined by the project coordinator aiming at documenting any risk that could keep the VETERANS project from reaching its objectives:

- Loss of partner supervision / Deadlines not reached
- Small scale confit between partners
- Lack of budget
- Irregular communication / misunderstandings
- Low interest from target groups
- Weak belonging of partners within project

This is the first step of the risk management process, which is designed to help the partnership understand and assess the potential risks of the project.

RISK ASSESSMENT

Led by the project coordinator, the Risk Assessment Board consists of a project manager representing each partner organization. Prior to each partner meeting, a comprehensive risk assessment will be conducted to ensure the project's progress remains on track. The assessment will evaluate risks based on two key factors:

1. Likelihood: The probability of a potential risk causing issues, rated on a Likert scale ranging from 1 (extremely unlikely) to 5 (extremely likely).
2. Impact: The severity of the potential risk's effect on the project, rated on a Likert scale from 1 (negligible impact) to 5 (major impact).

Overall risk levels will be determined by multiplying the likelihood value by the impact value. A traffic light system will be employed to assess risk values, utilizing the following scoring criteria:



Each partner will complete a risk assessment questionnaire (a Google form) at least one week after each partner meeting, and the Project Coordinator will submit the results for discussion. By using this risk assessment process, the consortium as a whole will be given the opportunity to hear any concerns the project coordinator may have.

RISK MITIGATION

The project coordinator has established related mitigation measures for each of the six risks mentioned earlier and presented at the beginning of the project. In the event that a medium or high-risk assessment is made, the project coordinator will also put these measures in place.

Loss of partner supervision / Deadlines not reached.

The project coordinator should notify the national agency in the event of a serious overrun or delay. The project coordinator should monitor and communicate the project progress on a regular basis against the Gantt Chart and actions plans defined for each of the project results and cross-cutting activities.

Small scale conflict between partners

Providing a secure environment where people may voice their concerns; treating organizational, cultural, and economic issues delicately and with respect for all parties; requiring that the resolution of conflicts be accepted by all parties and recorded; adoption of a voting method that prohibits defaulting partners from casting a ballot; In order to resolve any conflict issues, all project team members must be respected, accorded equal treatment, and given a chance to be heard. All decisions must also be made in accordance with the majority vote.

Lack of budget

A flexible approach to ensure an equal contribution from all partners, maintaining the agreed work plan and workload, reporting on and monitoring each partner's organisation work plans and internal resources, and making appropriate adjustments and working closely together where necessary to overcome any unexpected challenges.

Irregular communication / misunderstandings

Application of a transparent management process THE PROJECT COORDINATOR; regular task monitoring and feedback; encouragement of frequent communication, both offline and online, using the project channels and dispute resolution methods.

Low interest from target groups

Planning and implementing a proactive dissemination strategy that uses a variety of channels to inform the target audiences of the project's activities and results; enlisting the assistance of local partners and other important stakeholders to encourage a wider audience's involvement and the implementation of the project's outcomes.

Weak belonging of partners within project

In order to effectively convey sincere endorsement for the concept of belonging, the project coordinator will strive to foster a sense of shared responsibility among all individuals in the team, encouraging their active participation in achieving daily goals. By cultivating an environment of support, empathy, and trust, we aim to minimize the chances of any individual experiencing a sense of isolation or exclusion.

ANNEX A: RISK ASSESSMENT QUESTIONNAIRE

The purpose of this Risk Assessment Questionnaire is to assess the likelihood and consequences of potential risks associated with the VETERANS project, as well as gather input from each partner's organization. By conducting this risk assessment process, the aim is to enable the project coordinator, the project coordinator, to address any concerns or issues with individual partners as well as the consortium as a whole. Each partner's organization is required to complete a questionnaire, at least one week after each partner meeting. The findings will then be presented by the project coordinator for further discussion and analysis.

Part A: Likelihood

Please assess the likelihood of the following project risks (i.e., the probability of it becoming a reality):

	1 Extremely unlikely	2	3	4	5 Extremely likely
Loss of partner supervision / Deadlines not reached					
Small scale conflict between partners					
Lack of budget					
Irregular communication / misunderstandings					
Low interest from target groups					
Weak belonging of partners within project					

PART B: IMPACT

Please assess the potential impact of these risks on VETERANS project's implementation:

	1 Very Low Impact	2	3	4	5 Very High Impact
Loss of partner supervision / Deadlines not reached					
Small scale confit between partners					
Lack of budget					
Irregular communication / misunderstandings					
Low interest from target groups					
Weak belonging of partners within project					

PART C: ADDITIONAL RISK

Can you foresee any additional risk which could impact the implementation of the VETERANS project? If so, please list it:

Partner:

Thank you!



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